

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
DECEMBER 12, 2022
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Jim O'Rourke, Terry Lautner, Dave Darga, and Chris Mikowski

Excused: None

Declaration of Conflict of Interest:

None

2023 Budget Public Hearing

The hearing was opened at 6:01 p.m. Opportunity to be heard was given to all.
The hearing was closed at 6:01 p.m.

Public Comment

None

Consent Calendar:

Department Reports:

Treasurer

Planning/Zoning

Fire Report

Committee Reports:

Minutes:

11-14-22

11-21-22

Post Audit Invoices 11-17-22 through 12-1-22

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

Trustee O'Rourke asked that his resignation letter be added as item 11i.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS MODIFIED BY ADDING 11i., Trustee Resignation. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report and commented that Trustee O'Rourke will be immensely missed and thanked him for his years of service. He also stated that he met with County Treasurer John Gallagher and Planner Trudy Galla at Brewery Creek. It is

possible that our project there will qualify for the Blight Elimination Fund through the Leelanau County Land Bank Authority.

Trustee Remarks

Trustee Lautner thanked Trustee O'Rourke and added that he still can attend our monthly meetings to give us county reports

Engineer's Report

Engineer Ken Schwerdt submitted a written report.

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston thanked Trustee O'Rourke for his service and support.

OLD BUSINESS

None

NEW BUSINESS

Board of Review/Marina Committee Appointments

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE LAUTNER TO APPROVE ALL THREE APPOINTMENTS SUBMITTED AS FOLLOWS: RE-APPOINT BOB SOKOLNICKI TO THE BOARD OF REVIEW AND APPOINT DON GALLAGHER TO THE BOARD OF REVIEW, BOTH TWO YEAR TERMS FROM JANUARY 1, 2023 TO DECEMBER 31, 2024. RE-APPOINT KEN KLEINRICHERT TO THE MARINA COMMITTEE TO A TWO YEAR TERM, SEPTEMBER 1, 2022 TO AUGUST 31, 2024. Motion passed unanimously by a roll call vote.

2023 Budget Resolution

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 14 OF 2022 TO ESTABLISH THE 2023 BUDGET. The motion passed 6-0 by a roll call vote.

Salary Resolutions

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 15 OF 2022, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP SUPERVISOR AT \$53,020.00 ANNUALLY. The motion passed 6-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 16 OF 2022 TO ESTABLISH THE SALARY OF THE TOWNSHIP CLERK AT \$53,020.00 ANNUALLY. The motion passed 6-0 by a roll call vote.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 17 OF 2022 TO ESTABLISH THE SALARY OF THE TOWNSHIP TREASURER AT \$53,020.00 ANNUALLY. The motion passed 6-0 by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 18 OF 2022 TO ESTABLISH THE SALARY OF TOWNSHIP TRUSTEES AT

\$3775.00 ANNUALLY PLUS \$100.00 PER SPECIAL MEETING. The motion passed 6-0 by a roll call vote.

Capital Improvement Plan

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO APPROVE AND ADOPT THE CHARTER TOWNSHIP OF ELMWOOD CAPITAL IMPROVEMENT PLAN 2023-2029. The motion passed unanimously by a voice vote.

Spark Grant Application/Marina Improvements

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 19 OF 2022, A RESOLUTION OF AUTHORIZATION-LOCAL UNIT OF GOVERNMENT MATCH FOR MICHIGAN SPARK GRANT APPLICATION. The motion passed 6-0 by a roll call vote.

Grant Application Guidance

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ALLOW TOWNSHIP EMPLOYEES TO PURSUE GRANT APPLICATIONS FOR PROJECTS INCLUDING, BUT NOT LIMITED, TO PROJECTS IDENTIFIED WITHIN PLANS ADOPTED BY THE TOWNSHIP BOARD. The motion passed unanimously by a voice vote.

Schedule Special Meeting/Trustee Interviews/Appointment

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO SCHEDULE A SPECIAL MEETING ON THURSDAY DECEMBER 22, 2022 AT NOON. The motion passed unanimously by a voice vote.

Budget Amendment

Clerk Preston presented the budget amendment to increase the contributions from the general fund to the Greilickville water special assessment district fund by \$64,300.00 so there is no deficit in that fund in our audit. Next year the board can consider a schedule to use the Greilickville water operating fund to repay the general fund. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 20 OF 2022, A BUDGET AMENDMENT RESOLUTION. The motion passed 6-0 by a roll call vote.

Resignation Letter

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ACCEPT THE RESIGNATION OF TRUSTEE O'ROURKE EFFECTIVE DECEMBER 30, 2022. The motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO PAY THE INVOICES IN THE AMOUNT OF \$59,592.24. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

Joe Povolo

Adjournment

Supervisor Shaw adjourned the meeting at 6:37 p.m.

